

## GENERAL PROGRAM REMINDERS

**IDENTIFICATION BADGES:** You must purchase a Gator One card, which is your photo identification badge. The badge must be obtained through BMS, Biomedical Media Services (C3-3 Communicore). BMS requires an appointment (273-5044). Make sure you take your acceptance letter from the college and your driver's license or other picture identification. You must have your Gator One card with you at all times in the Health Science Center/Shands Hospital complex when involved in student activities.

**GATORLINK ACCOUNT:** Students must have an active GATORLINK e-mail account, which is used for college and course-specific correspondence. You are responsible for the content of all college correspondence sent via e-mail. We will not send e-mail to any other account. Do not forward your mail from an outside account (e.g. AOL, Netscape, etc.) to Gatorlink. Set up your e-mail system so that our correspondence goes directly to the Gatorlink account.

### **COMPLIANCE WITH HIPAA (Health Insurance Portability and Accountability Act of 1996):**

All students in the College of Public Health and Health Professions with are required to complete HIPAA on-line training and to sign a HIPAA Confidentiality Agreement by the mandatory orientation of the student's term of admission. A copy of your Certificate of Completion and signed Confidentiality Agreement must be turned in the day of orientation to Brigitte Hart in the Dean's Office (4101 HPNP). The HIPAA training website is located at <http://privacy.health.ufl.edu>. In addition, students must complete HIPAA every year they are in the program. Please keep a copy of your HIPAA compliance documents. Students in noncompliance will have their records flagged immediately. The College will drop all classes of students remaining in noncompliance by the end of the second week of classes. **Please note:** Even if you have completed HIPAA at another institution including Shands Hospital, you must repeat the on-line training and sign another confidentiality agreement.

**EXPENSES:** In addition to the usual tuition, books, and supplies, you should anticipate the expenses listed below:

- photo identification badges
- laboratory fees
- vaccinations
- health insurance
- hand-outs and materials for classes and/or presentations
- required computer hardware and software

**CLASS PHOTOGRAPHS:** We ask that you pose for a group photograph as a representation of your entering class. Typically the photograph is taken during student orientation.

## HEALTH REQUIREMENTS

- **IMMUNIZATIONS:** In addition to University immunization requirements, all students in the health science programs must provide proof of immunity to the chicken pox virus. Students must present medical documentation of immunization or positive titer to the Student Health Care Center (SHCC). The Titer test needs to be completed before the first day of the term of admission. The Student Health Care Center offers the Titer test Monday through Wednesday 8:00 a.m. to 11:30 a.m. and Monday through Thursday, 1:00 p.m. to 4:00 p.m. The current cost is \$26. In addition, students needing to complete their Hepatitis B series can do so at the SHCC, if desired. The Student Health Care Center (392-1161) currently offers the Hepatitis B vaccinations on Monday through Wednesday, 8:00 a.m. to 11:30 a.m. and Monday through Thursday, 1:00 p.m. to 4:00.p.m. The current cost is \$50 per hepatitis shot for a total of \$150. (Costs are subject to change.)
- **TUBERCULOSIS TEST:** Students are required to be tested annually for Tuberculosis (or to provide documentation from a physician that this test is contraindicated). This TB test needs to be completed by the end of the first week of Fall semester classes. The Student Health Care Center offers the TB test on Monday through Wednesday, 8:00 a.m. to 11:30 a.m. and Monday through Thursday, 1:00 p.m. to 4:00 p.m. The current cost is \$15.

**BIOTERRORISM:** The following telephone numbers are provided for response to suspicious looking letters, packages, or other items. If you find something suspicious during the class day, please also notify the dean's office or your instructor. Do not attempt to open or remove the material.

### Internal Contacts:

Director On Call                      877-364-1252

Infection Control                      265-0284  
(Office hours 7:30 am to 5 pm Monday – Friday)

Weekends and Nights (Page 877-364-0406 for Infection Control)

Director or Shands Operator for Infectious Disease on Call Physician?

Or call 911

**DRESS CODE:** You are expected to dress in a manner appropriate to the class assignment. In general, you may dress in casual attire for class. However, you should dress professionally when appropriate to a site you are visiting or when meeting health

representatives as part of your college activities. Please also be respectful of the diversity of our students in selecting attire.

**SMOKING:** Smoking is not permitted anywhere in the Health Science Center or HPNP Complex.

**CELL PHONES and BEEPERS:** Audio ringers on cell phones and beepers must be **DEACTIVATED** before entering the classroom. Cell phone use is not permitted during class time.